



Account Holders Details	Elected contact
The person taking responsibility for storage and payments.	Please give details of a person, resident in the UK whom we can contact in the event that you should become unreachable for whatever reason. This contact must have your permission to access your storage.
Company Name (If applicable) Mrs/Miss/Ms/Mr/Other	reason. This contact must have your permission to access your storage.
	Mrs/Miss/Ms/Mr/Other
First NameLast Name	First Name
Address	Last Name
Address	Address
Postcode	
Preferred Contact No.	Postcode
Home Telephone No.	Preferred Contact No.
Mobile No.	Home Telephone No.
Work Telephone No.	Mobile No.
Which is your preferred method of contact?	Work Telephone No.
Email Mobile Home phone Work phone	Which is their preferred method of contact?
Email (please enter an email address that is checked regularly)	Email Mobile Home phone Work phone
	Email (please enter an email address that is checked regularly)
	Efficient (please efficient affernal address that is checked regularly)
Invoice address and details	
ls your invoice address the same as your contact	Unit size
address? Yes 🗌 No 🗌	Please select the size and number of units you require
Address	by putting a quantity next to each unit:
	10 sqft 160 sqft
	35 sqft 320 sqft
Postcode	
Preferred Contact No.	Collection Date
Email (please enter an email address that is checked regularly)	Please state your preferred collection date:
Collection Address	Please note collections and deliveries are between 7.00 am and 12 noon, on weekdays only
Will you be delivering your storage items yourself? *	Storage Duration
Yes 🗌 No 🗌	Please state your anticipated out of store date
Is the collection address the same as your contact address? Yes \[\] No \[\]	or Storage term:
Address	Access to Storage Unit(s)
	Access to Storage Unit(s) Do you require access to your storage unit/s?
Postcode	Yes □ No □
Email	Please note that access options vary depending on
Preferred Contact No.	the size of unit you have selected.

Contact Name.

^{*}For the cost of storing.com collecting your storage items please call a sales advisor.





Inventory

Enter the details of all your storage items. Please try to be accurate with the information you provide, as this will form the basis of any insurance claims that might arise. If you do not declare a value for each item, Storing.com will only be liable for a maximum of £40 for that item. See our terms and conditions for further details.

Additional Information

Signature

Print Name

Household items come in various sizes and methods of construction. Please give as much information as possible and try to specify the storage details for each item, e.g. stacked or flat packed, fragile?

Details to bear in mind:

Beds Size, divan or slatted, mattress included?

Sofas 2 or 3 seater inc approximate lengths. Can be stored vertically?

Chairs Can they be stacked or are they foldable?

Tables Approximate sizes, Construction – wood, glass, metal. Can it be dismantled, folded or legs removed?

Boxes Please state the box sizes and contents – Glassware, kitchen equipment, clothes, books, ornaments etc

Appliances MUST be disconnected from service prior to collection.

All flat packed items should be taken apart before collection – failure to do so may result in an increase in storage space required.

Item Name	Size/Type	Quantity	Declared Value	Additional Information
	Total Dec	lared Value		

Please sign and p	print your nan	ne to contirm t	nat all thes	e items are
your own person	al property o	r that you are	in custody	control of
these goods. If	you require	more space,	please co	omplete an
additional sheet				





Collection Details	Access at the Collection Address
Please confirm that your storage items will be packed (by you) and ready for collection: Yes No	Please select the distance from the vehicle to the property door: 10 feet 20 feet 30 feet 40 feet 50 feet Other
Parking facilities at Collection Address	Please select the type of property: Flat House Commercial Other
It is vital that you provide us with as much information as possible regarding parking at the collection address.	Details:
Are parking facilities within sight of your property? Yes \(\subseteq \text{No} \subseteq \text{No} \subseteq \text{I}	Please confirm the Floor Level Please state whether there are regular problems with
If no, where is the nearest available parking area?	parking near the collection address, i.e. narrow or very busy street, or if there are any special instructions that we need to follow.
Please indicate the type of parking restrictions: Off road Goods only Metered Red route Resident only None	Did all items for collection go into the property through the usual front/rear access door? Yes \(\square \) No \(\square \)
Will a residents permit be supplied? Yes □ No □	Are there any items that require special access? Yes
Are you in the Congestion Charge zone? Yes	
Failure to arrange proper parking facilities for our vehicle, may result in our cancelling your collection. Any parking fees and fines incurred due to insufficient	Is there a lift in the building and will it be operational on
parking arrangements are charged to the customer	day of our visit. Yes No
(as per our Terms & Conditions). Please confirm that	Type of lift: Person only ☐ Goods ☐
you understand & agree to this statement by marking this box:	Size: large □small □very small □

DIRECT



Instruction to your Bank or Building Society to pay by Direct Debit

Name(s) of Account Holder(s)	Debit
	FOR STORING.COM LIMITED OFFICIAL USE ONLY
	This is not part of the instruction to your Bank or Building Society.
Bank/Building Society Account Number	
Branch Sort Code	
	Instruction to your Bank or Building Society Please pay Storing.com Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Storing.com Limited and if so, details will be passed electronically to my Bank/Building Society. Signature
Reference (To be completed by Storing.com)	
Originator's Identification Number	Date
8 3 7 3 9 7	Date

The Direct Debit Guarantee

Banks and Building Societies may not accept Direct Debit

Instructions for some types of account



This guarantee should be detached and retained by the Payer.

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme.
 The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Storing.com Limited will notify you three working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Storing.com Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.



January 2018



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request	ted eac	h time	you c	ontac	t sto	ring.coi	n to disc	cuss yo	ur acco	ount.	
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Payments

Invoices by email

Terms and conditions

Customer Card Number

Card Address

Customer Name (as appears on card)

Storing.com actively discourages the use of paper and encourages recycling. With the environment in mind, we send invoices by email, rather than by post as a standard.

Visa Credit | Visa Debit | MasterCard | Visa Electron | MasterCard Debit

*Initial Payment

An initial payment (to cover the first four weeks of storage plus any collection charges) needs to be made by credit or debit card via telephone to your storage advisor.

*Regular Payment

3 Digit Security Code

Subsequent payments are taken every 4weeks via Direct Debit – this may result in two payments being taken in one calendar month. Storing.com's preferred payment method is by direct debit.

Upon completion please return this form by email to sales@storing.com or post to **Storing.com Limited**, **Long Haydons**, **Bletsoe**, **Bedford**, **MK44 1QW** and a storage advisor will contact you to confirm your storage booking.

If you have any queries please call on freephone **08000 641 642** or visit our website at www.storing.com

Please sign and print your name below to confirm read and agree to our terms and conditions.	that you h	Our terms and conditions can be found on our website at www.storing.com at the bottom of every page and as a PDF and MS Word document on the Booking Forms page. Date			
Signature			Date		
Print Name					
For office use only			PLEASE NOTE		
For office use only Cost of storage per 4 weeks	£	:	For security reasons your card details cannot be entered here.		
•	£	:	For security reasons your card details cannot be entered here. One of our advisors will call to		
Cost of storage per 4 weeks		: :	For security reasons your card details cannot be entered here.		
Cost of storage per 4 weeks Declared Value Charge per 4 weeks	£	: : : : :	For security reasons your card details cannot be entered here. One of our advisors will call to		

Valid to:

Valid from: