

Account Holders Details

The person taking responsibility for storage and payments.

Company Name (If applicable) _____

Mrs/Miss/Ms/Mr/Other _____

First Name _____

Last Name _____

Address _____

Postcode _____

Preferred Contact No. _____

Home Telephone No. _____

Mobile No. _____

Work Telephone No. _____

Which is your preferred method of contact?

Email Mobile Home phone Work phone

Email (please enter an email address that is checked regularly)

Invoice address and details

Is your invoice address the same as your contact address? Yes No

Address _____

Postcode _____

Preferred Contact No. _____

Email (please enter an email address that is checked regularly)

Collection Address

Will you be delivering your storage items yourself? *

Yes No

Is the collection address the same as your contact address? Yes No

Address _____

Postcode _____

Email _____

Preferred Contact No. _____

Contact Name. _____

Elected contact

Please give details of a person, resident in the UK whom we can contact in the event that you should become unreachable for whatever reason. This contact must have your permission to access your storage.

Mrs/Miss/Ms/Mr/Other _____

First Name _____

Last Name _____

Address _____

Postcode _____

Preferred Contact No. _____

Home Telephone No. _____

Mobile No. _____

Work Telephone No. _____

Which is their preferred method of contact?

Email Mobile Home phone Work phone

Email (please enter an email address that is checked regularly)

Unit size

Please select the size and number of units you require by putting a quantity next to each unit:

10 sqft _____ 160 sqft _____

35 sqft _____ 320 sqft _____

Collection Date

Please state your preferred collection date:

Please note collections and deliveries are between 7.00 am and 12 noon, on weekdays only

Storage Duration

Please state your anticipated out of store date or Storage term:

Access to Storage Unit(s)

Do you require access to your storage unit/s?

Yes No

Please note that access options vary depending on the size of unit you have selected.

Collection Details

Please confirm that your storage items will be packed (by you) and ready for collection:

Yes No

Parking facilities at Collection Address

It is vital that you provide us with as much information as possible regarding parking at the collection address.

Are parking facilities within sight of your property?

Yes No

If no, where is the nearest available parking area?

Please indicate the type of parking restrictions:

Off road Goods only Metered
Red route Resident only None

Will a residents permit be supplied?

Yes No

Are you in the Congestion Charge zone?

Yes No

Failure to arrange proper parking facilities for our vehicle, may result in our cancelling your collection.

Any parking fees and fines incurred due to insufficient parking arrangements are charged to the customer (as per our Terms & Conditions). Please confirm that you understand & agree to this statement by marking this box:

Access at the Collection Address

Please select the distance from the vehicle to the property door: 10 feet 20 feet 30 feet

40 feet 50 feet Other _____

Please select the type of property:

Flat House Commercial Other

Details: _____

Please confirm the **Floor Level** _____

Please state whether there are regular problems with parking near the collection address, i.e. narrow or very busy street, or if there are any special instructions that we need to follow.

Did all items for collection go into the property through the usual front/rear access door? Yes No

Are there any items that require special access?

Yes No If yes, please give details:

Is there a lift in the building and will it be operational on day of our visit. Yes No

Type of lift: Person only Goods

Size: large small very small

Security code

Please supply a 5 digit code of numbers and/or letters which will be requested each time you contact storing.com to discuss your account.

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Payments

Invoices by email

Storing.com actively discourages the use of paper and encourages recycling. With the environment in mind, we send invoices by email, rather than by post as a standard.

*Initial Payment

An initial payment (to cover the first four weeks of storage plus any collection charges) needs to be made by credit or debit card via telephone to your storage advisor. **(There is an additional 3% charge for credit card users).**

*Regular Payment

Subsequent payments are taken every 4weeks via Direct Debit – this may result in two payments being taken in one calendar month. Storing.com's preferred payment method is by direct debit.

Upon completion please return this form by email to sales@storing.com or post to **Storing.com Limited, Long Haydons, Bletsoe, Bedford, MK44 1QW** and a storage advisor will contact you to confirm your storage booking.

If you have any queries please call on freephone **08000 641 642** or visit our website at www.storing.com

Terms and conditions

February 2016

Please sign and print your name below to confirm that you have read and agree to our terms and conditions.

Our terms and conditions can be found on our website at www.storing.com at the bottom of every page and as a PDF and MS Word document on the Booking Forms page.

Signature _____

Date _____

Print Name _____

For office use only

Cost of storage per 4 weeks	£	:	
Declared Value Charge per 4 weeks	£	:	
Collection charge	£	:	
Total for initial payment	£	:	
Total for regular payment	£	:	

PLEASE NOTE

For security reasons your card details cannot be entered here. One of our advisors will call to take these details over the phone.

Card Type

Visa Credit | Visa Debit | MasterCard | Visa Electron | MasterCard Debit

Customer Card Number

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Customer Name (as appears on card)

3 Digit Security Code

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Valid from:

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Valid to:

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Card Address